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**INSTRUCTION LETTER FOR THE CLAIMS PROCEDURE OF:  
ATLANTICA DIVERSIFIED TRANSPORTATION SYSTEMS INC. (the "Company")  
and/or its Directors or Officers**

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**A. CLAIMS PROCEDURE**

By Order of the Supreme Court of Nova Scotia made December 22, 2017 (the "**Claims Procedure Order**"), the Court-appointed Monitor of the Company, BDO Canada Limited (the "**Monitor**"), has been authorized to assist the Company in conducting a claims procedure (the "**Claims Procedure**") with respect to certain claims against the Company and its present or former Directors and Officers ("**Directors/Officers**") in accordance with the terms of the Claims Procedure Order.

Unless otherwise defined, all capitalized terms used herein shall have the meaning given to those terms in the Claims Procedure Order.

This letter provides instructions for responding to or completing the Proof of Claim. Reference should be made to the Claims Procedure Order for a complete description of the Claims Procedure. The Claims Procedure Order, the Proof of Claim Document Package, additional Proofs of Claim and related materials may be accessed from the Monitor's website at <http://extranets.bdo.ca/adts/index.cfm>.

The Claims Procedure is intended for any Person with any Claims of any kind or nature whatsoever against the Company or the Directors/Officers of the Company, whether liquidated, unliquidated, contingent or otherwise. Please review the enclosed material for the complete definitions of "Claim", "**Prefiling Claim**", "**Restructuring Period Claim**" and "**Director/Officer Claim**" to which the Claims Procedure applies.

A Proof of Claim form should be completed for the Company if you are asserting a Claim against the Company, and a separate Proof of Claim form should be completed for the Directors/Officers if you are asserting a Director/Officer Claim.

All notices and enquiries with respect to the Claims Procedure should be addressed to:

BDO Canada Limited, as Court-appointed Monitor  
Attention: Phil Clarke  
201-255 Lacewood Drive  
Halifax NS B3M 4G2

Tel No: (902) 425-3100  
Fax No: (902) 425-3777  
Email: [pclarke@bdo.ca](mailto:pclarke@bdo.ca)

## **B. FOR CREDITORS SUBMITTING A PROOF OF CLAIM**

If you believe that you have a Claim against the Company or the Directors or Officers of the Company, you must file a Proof of Claim with the Monitor.

All **Proofs of Claim for Prefiling Claims** (i.e. Claims against the Company arising prior to the Effective Date) and all **Director/Officer Claims** must be received by the Monitor before **5:00 p.m. (Atlantic Time) on February 16, 2018** (the "**Claims Bar Date**").

All Proofs of Claim for **Restructuring Period Claims** (i.e. Claims against the Company arising on or after the Effective Date) must be received by the **Monitor before the later of 5:00 p.m. (Atlantic Time) (i) on February 16, 2018, and (ii) on the date that is seven (7) Business Days after the effective date of the termination, repudiation or cancellation of the agreement or other event giving rise to the Restructuring Period Claim** (the "**Restructuring Period Claims Bar Date**").

**PROOFS OF CLAIM MUST BE RECEIVED BY THE CLAIMS BAR DATE OR RESTRUCTURING PERIOD CLAIMS BAR DATE, AS APPLICABLE, OR THE APPLICABLE CLAIM WILL BE FOREVER BARRED AND EXTINGUISHED.** If you do not file a Proof of Claim in respect of a Claim by the Claims Bar Date or *the* Restructuring Period Claims Bar Date, as applicable, you shall not be entitled to vote at any Meeting regarding a Plan or participate in any distribution under a Plan in respect of such Claims.

All Claims denominated in foreign currency shall be converted to Canadian dollars at the Bank of Canada noon spot rate of exchange for the applicable currency in effect as of the date of the Initial CCAA Order.

Additional Proof of Claim forms can be obtained by contacting the Monitor at the telephone number and address indicated above and providing particulars as to your name, address and facsimile number.

DATED at Halifax, Nova Scotia this \_\_\_\_\_ day of January, 2018.

BDO Canada Limited

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**NOTICE TO CREDITORS AND OTHERS OF FILING OF CLAIMS AS AGAINST:  
ATLANTICA DIVERSIFIED TRANSPORTATION SYSTEMS INC. (the "Company")  
and/or its Directors or Officers**

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**RE: NOTICE OF CLAIMS PROCEDURE AND CLAIMS BAR DATE**

This notice is being published pursuant to an Order of the Court of Supreme Court of Nova Scotia made December 22, 2017 (the "**Claims Procedure Order**"). The Court has ordered that the Court-appointed Monitor of the Company, BDO Canada Limited (the "**Monitor**"), assist the Company with conducting a claims procedure (the "**Claims Procedure**") with respect to certain claims against the Company and its present and former Directors and Officers ("**Directors/Officers**"). The Monitor is required to send Proof of Claim Document Packages to the Company's Known Creditors. All capitalized terms herein shall have the meaning given to those terms in the Claims Procedure Order.

The Claims Procedure Order, the Proof of Claim Document Package, additional Proofs of Claim and related materials may be accessed from the Monitor's website at <http://extranets.bdo.ca/adts/index.cfm>.

**THE CLAIMS BAR DATE is 5:00 p.m. (Atlantic Time) on February 16, 2018.** Proofs of Claim in respect of Prefiling Claims and Director/Officer Claims must be completed and filed with the Monitor on or before the Claims Bar Date.

**THE RESTRUCTURING PERIOD CLAIMS BAR DATE is 5:00 p.m. (Atlantic Time) on the later of (i) February 16, 2018 or (ii) the date that is seven (7) Business Days after the effective date of the termination, repudiation or cancellation of the agreement or other event giving rise to the Restructuring Period Claim.** Proofs of Claim in respect of Restructuring Period Claims must be completed and filed with the Monitor on or before the Restructuring Period Claims Bar Date.

**PROOFS OF CLAIM MUST BE RECEIVED BY THE MONITOR BY THE CLAIMS BAR DATE OR RESTRUCTURING PERIOD CLAIMS BAR DATE, AS APPLICABLE, OR THE CLAIM WILL BE FOREVER BARRED AND EXTINGUISHED.** If you do not file a Proof of Claim in respect of a Claim by the Claims Bar Date or the Restructuring Period Claims Bar Date, as applicable, you shall not be entitled to vote at any Meeting regarding a Plan or participate in any distribution under a Plan in respect of such Claims.

Reference should be made to the enclosed material for the complete definitions of "**Claim**", "**Prefiling Claim**", "**Restructuring Period Claim**" and "**Director/Officer Claim**" to which the Claims Procedure applies.

BDO Canada Limited, as Court-appointed Monitor  
Attention: Phil Clarke  
201-255 Lacewood Drive  
Halifax NS B3M 4G2

Tel No: (902) 425-3100  
Fax No: (902) 425-3777  
Email: [pclarke@bdo.ca](mailto:pclarke@bdo.ca)

DATED at Halifax, Nova Scotia, this \_\_\_\_\_ day of January, 2018.

BDO Canada Limited

**SUPREME COURT OF NOVA SCOTIA**

In Bankruptcy and Insolvency

IN THE MATTER OF: The *Companies' Creditors Arrangement Act*, R.S.C. 1985, c. C-36, as amended

IN THE MATTER OF: A Plan of Compromise or Arrangement of Atlantica Diversified Transportation Systems Inc.

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**PROOF OF CLAIM**

**ATLANTICA DIVERSIFIED TRANSPORTATION SYSTEMS INC. (the "Applicant")  
and/or its Directors or Officers**

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**Please read carefully the enclosed Instruction Letter for completing this Proof of Claim.**

**I. PARTICULARS OF CREDITOR:**

1. Full Legal Name of Creditor: \_\_\_\_\_ (the "Creditor").

2. Full Mailing Address of the Creditor:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Telephone Number: \_\_\_\_\_

4. E-Mail Address: \_\_\_\_\_

5. Facsimile Number: \_\_\_\_\_

6. Attention (Contact Person): \_\_\_\_\_

7. Have you acquired this Claim by assignment?

Yes:  No:  (if yes, attach documents evidencing assignment)

If Yes, Full Legal Name of Original Creditor(s): \_\_\_\_\_

## II. PROOF OF CLAIM

1. I, \_\_\_\_\_, (name of Creditor or Representative of the Creditor), of \_\_\_\_\_, (city and province) do hereby certify:

(a) that I [check one]

am the Creditor; OR

am \_\_\_\_\_ (state position or title) of \_\_\_\_\_ (name of Creditor)

(b) that I have knowledge of all the circumstances connected with the Claim referred to below;

(c) that the Company and/or the Directors/Officers of the Company were and still are indebted to the Creditor as follows:

*(Claims in a foreign currency are to be converted to Canadian Dollars at the Bank of Canada noon spot rate as at December 7, 2017. The Canadian Dollar/U.S. Dollar rate of exchange on that date was CDN\$1.00/ USD\$0.779074.)*

(i) PRE-FILING CLAIMS AGAINST THE COMPANY:

\_\_\_\_\_ (insert \$ value of claim) CAD.

(ii) RESTRUCTURING PERIOD CLAIMS AGAINST THE COMPANY:

(insert \$ value of claim) CAD.

(iii) DIRECTOR/OFFICER CLAIMS AGAINST THE DIRECTORS/OFFICERS OF THE COMPANY:

(insert \$ value of claim) CAD.