

EAGLE TRAVEL COLLECTION PROCESS

NOTICE TO SUBJECT CUSTOMERS

SUBJECT CUSTOMERS OF EAGLE TRAVEL

Please read this notice carefully as it may affect your legal rights.

If you or your company conducted business in Canada with 908593 Ontario Limited, operating as Eagle Travel Plaza (“**Eagle Travel**”) or a company affiliated with Eagle Travel at any time between September 9, 2019 and October 13, 2019, in relation to Eagle Travel’s fleet member reward card program (the “**Fleet Card Business**”), you may be a Subject Customer.

PURPOSE OF THIS NOTICE

BDO Canada Limited has been appointed as the receiver (the “**Receiver**”), of the assets, undertakings and properties of Eagle Travel in an action commenced by the Canadian Imperial Bank of Commerce against Eagle Travel and certain other affiliated entities at the Ontario Superior Court of Justice (Commercial List) bearing Court File No. CV-19-00628293-00CL.

By way of an Order of the Honourable Justice Hainey dated August 4, 2020 (the “**Receiver’s Collection Order**”), the Receiver has established a process (the “**Receiver’s Collection Plan**”) for the identification and determination of claims by the Receiver against certain customers of Eagle Travel, and their guarantors, with respect to unpaid accounts receivable in connection with the Fleet Card Business.

If you are a Subject Customer, your legal rights will be affected by the Receiver’s Collection Plan.

THE RECEIVER’S COLLECTION PLAN

The Receiver’s Collection Plan can be summarized as follows:

- a) **Claim Package.** If you are a Subject Customer, you will receive a Claim Package including the Receiver’s Claim, this Notice to Subject Customers, an Instruction Letter, a blank Notice of Dispute form and a Settlement Offer, along with any other documentation the Receiver may deem appropriate, by mail or email.
- b) **Settlement of Claims.** If you do not dispute the amount of the Receiver’s Claim and are prepared to accept the Settlement Offer, you may notify the Receiver in writing of your acceptance and arrange for payment of the Settlement Amount by no later than thirty (30) days from the date of service of the Claim Package (the “**Acceptance of Settlement Deadline**”). Any notice or communication to be given to the Receiver must be in writing and delivered by email, or if it cannot be given by email by prepaid registered mail, courier or personal delivery, addressed to:

BDO CANADA LIMITED
805 - 25 Main Street W.
Hamilton, ON L8P 1H1

Attention: Court Appointed Receiver of 908593 Ontario Limited

Email: BDOEagle@bdo.ca

Phone: 905-524-1008

Fax: 905-570-0249

- c) **Notice of Dispute.** If you do dispute the amount of the Receiver's Claim, and do not accept the Settlement Offer, you must complete and deliver the **Notice of Dispute** form and any attachments to the Receiver by email, or if it cannot be given by email, by prepaid registered mail, courier or personal delivery to the address above, by no later than thirty (30) days from the date of service of the Claim Package (the "**Notice of Dispute Deadline**").

NOTE: If a Subject Customer fails to submit either payment of the Settlement Amount by the Acceptance of Settlement Deadline, or a Notice of Dispute by the Notice of Dispute Deadline, judgment may be given against them in their absence and without further notice.

- d) **Determination of Unsettled Disputes by Claims Officer.** Subject to further order of the Court, the Claims Officer appointed to administer the Receiver's Collection Plan will determine the validity and amount of each Receiver's Claim in respect of which a dispute has been referred to the Claims Officer. Following the determination of the Receiver's Claims, the Claims Officer will notify the Receiver and the applicable Subject Customer of his or her decision, in writing (the "**Claims Decision(s)**").
- e) **Right of Appeal.** The Receiver and each Subject Customer will be entitled to appeal the Claims Decisions to the Court by serving upon the other and filing with the Court, within fifteen (15) calendar days of notification of the Claims Decisions (the "**Appeal Period**"), a notice of appeal returnable on a date to be fixed by the Court. If a notice of appeal is not filed within such period, then the Claims Decisions shall be deemed to be final and binding.

ADDITIONAL INFORMATION

Further information, including the Receiver's Collection Order and the Eighth Report of the Receiver filed with the Court in connection with the Receiver's Collection Plan, is available on the Receiver's website: <https://www.bdo.ca/en-ca/extranets/eagletravelplaza/>.

INTERPRETATION

This notice is a summary of the terms of the Receiver's Collection Order. If there is a conflict between the provisions of this notice and the terms of Receiver's Collection Order, the Receiver's Collection Order prevails.

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